



ALBAY ELECTRIC COOPERATIVE, INC.

W. Vinzons St., Albay District, Legazpi City

FSD-Inter Office No. 6

BLP Series of 2025

April 28, 2025

TO : All Personnel

FROM : Manager, Finance Services Department

SUBJECT : Officer-In-Charge (OIC) of FSD

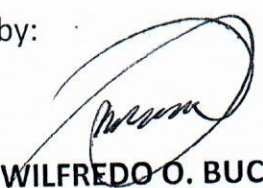
Ms. Ma. Aileen B. Balagon, General Accounting Division Chief is hereby designated as Officer-In-Charge of the Finance Services Department while the undersigned is on leave from April 29 to May 2, 2025. She will act a routinely matters to keep the normal operation of this office.

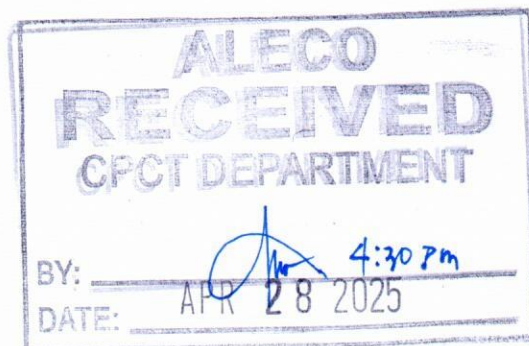
All concerned are hereby directed to extend their usual cooperation.

Thank you.


BELINDA L. PEMPEÑA
Finance Department Manager

Noted by:


ENGR. WILFREDO O. BUCSIT
Acting General Manager



Cc: All Departments
201 File